



Quick Fix

JUNE 2012

Organizational changes coming to Facilities Services

Vice Chancellor for Finance and Administration Karol Gray announced earlier this month a number of organizational changes that will affect Facilities Services.

This is an ongoing process and many details are still being worked out, so you will be kept informed of all the latest developments, and any questions you may have should be answered in the coming weeks. In the meantime, you're encouraged to keep on doing what you do – provide the outstanding service the University community has come to expect from you – and know your work and talents will continue to be vital to the University, no matter where your unit fits in this new organizational structure!

The following is a brief recap of Gray's announcement:

- Carolyn Elfland, associate vice chancellor for Campus Services, has decided to retire in June 2013.
- On July 1, Facilities Services and Facilities Planning and Construction will be consolidated into a unified Facilities Services Division under the leadership of Associate Vice Chancellor Bruce Runberg. Anna Wu, who currently is University Architect, will manage this consolidated set of facilities functions and will be promoted to Assistant Vice Chancellor for Facilities Operations, Planning and Design. She will oversee Facilities Planning, Design & Construction Services, Building Services, Grounds, Energy Management and Housekeeping.
- Administration and Auxiliary Services: Gray will conduct an internal search for the new position of associate vice chancellor for administration. This person will serve as Gray's principal deputy and oversee Auxiliary Services, including the current operations as well as Student Stores, Trademark Licensing and University Mail Services. This position will also manage various shared internal business functions that will evolve over time to serve all units within the Finance and Administration Division. These functions will consolidate and address division-level needs in human resources, communications and planning, and information technology. Until this new post is filled, those units will continue to report to Carolyn Elfland.
- Safety, Security and Sustainability: During the next year, Carolyn will continue to manage Public Safety, Motor Pool, Environment, Health and Safety, Energy Services, Waste Reduction and Recycling, Sustainability, the Horace Williams Airport and the Carolina Inn. Most of these functions are likely to report to the new associate vice chancellor when Carolyn retires.

Anna Wu and Bruce Runberg issued this personal statement to Facilities employees: "We look forward to the consolidation of the specified groups of Facilities Services & Facilities Planning & Construction into one facilities organization. This will lead to an even stronger division. The change will take some time and we hope to make it an easy process for all concerned. We look forward to getting to know each of you and will keep you informed of progress as we merge the two groups. Thanks to everyone in advance for your understanding and patience."

Executive Director's Recognition Program accepting nominations

Be sure to nominate a deserving employee, supervisor or team for the Executive Director's Recognition Program for the Fourth Quarter of 2012. The program recognizes the outstanding performance of Facilities employees and teams that demonstrate the Division's TOP SERVICE values. All Facilities Services employees, plus others who serve on Facilities Services teams, are eligible for the awards. Recipients will receive certificates and monetary awards and will be honored during an annual recognition event in September.

Nominations of individuals may be submitted by the employee's supervisor or any member of the Facilities Services senior staff. Teams may be nominated by any supervisor within Facilities Services. If you know of an employee who you feel is particularly deserving of this recognition, you are encouraged to ask his or her supervisor to complete and submit a nomination form.

Submitting a nomination is quick and easy! Log on to the following to complete an online nomination form:

<http://selectsurvey.csit.unc.edu/TakeSurvey.aspx?SurveyID=7IKL75I>

Nomination forms that may be printed and filled out can be found on Facilities iShare at <https://ishare.facilities.unc.edu/Info/Procedures/default.aspx>

Send this completed form to Pat Langelier at plangelier@fac.unc.edu or by mail to CB # 1800 by **July 16**.

From the Suggestion Box

Suggestion: Gas prices are too high. Could 4-10 shifts be reinstated in Building Services?

Response: Facilities Services continues to work with a budget reduction greater than 25% since FY 08-09. This has created a permanent personnel reduction in Building Services.

To meet the University's required service support with fewer employees, it is necessary that we work as efficiently as possible. The elimination of mixed schedule continues to be key to Building Services meeting its goals with a reduced work staff.

It is understood that high gas prices are a challenge for everyone. UNC does offer commuter programs that are available to all employees. Further information can be found at the following links for these programs:

Zimride: <http://zimride.unc.edu>

EmployeeAlternativeCommuterProgram(CAP):<http://www.dps.unc.edu/Transit/gettingtowork/CAP/cap.cfm>

Contest winner named, and new photos posted online

Congratulations to Building Services' Anna Scott, who submitted the winning name in the *Name the Summer Splash Mascot Contest!* From now on, the familiar sunglasses-wearing Summer Splash sun will be known as **BURNIE!**



And speaking of Summer Splash, Burnie says, "The next time you're online, enter the following into the address bar to see some of the highlights from Summer Splash 2012!"

<http://www.dropbox.com/gallery/20563613/1/Summer%20Splash%202012?h=f1c363>

Supervisors: Please assist employees that do not routinely work with computers in viewing the photos online, or print and post a selection of the photos.

June Safety Topic: Heat Stress - Know the Signs

Log on to <https://ishare.facilities.unc.edu/HR/Safety/default.aspx> for information on this month's safety topic.

If you do not routinely work with a computer, your supervisor can assist you in accessing and viewing the information.

