**UNC Green Labs - Monthly Meeting Minutes**

Date: 10/25/13

Attendees: Spencer Nelson, Thomas Lentz, Aaron Schmidt, Amy Preble, Chris MacNevin, Christina Lebonville, Kristin Blank-White

**Agenda Items Discussed**

1. Capstone class: Students doing great, working independently. They will be meeting with the instructor, Elizabeth, to discuss plans to continue certain projects into the spring semester and beyond.
   
   Renewable Energy Special Projects Committee (RESPC) considering incentive goals for energy efficiency. Currently, data is available on a per building basis only.

2. Can recycling: Pilot project ongoing in Kenan building for next 6-12 months. Some issues with workflow noted.

3. Survey: A draft version of the survey to introduce concept of UNC Green Labs to university community has been posted to Sakai for comments/suggestions from Capstone class participants. Will expect this to be completed by next meeting.

4. Lab closeout letter: Two versions of working draft circulated, discussed revisions. Expect to send out to wide audience of faculty and staff once final version completed.

5. Other projects:
   
   A. Plastic film recycling – currently through Harris Teeter. May not be sustainable arrangement into the future. Materials are going to Trex, a manufacturer of wood/plastic composite materials.

   B. Central website for materials/chemicals available after lab closeout discussed. Centralized storage through EHS may be difficult due to storage space limitations. Referred to UNC Asset Management Trading Post. Discussed emailing the community to provide notice of available items. Links regarding the trading post to be emailed to the listserv.

   C. Discussed report issued from U. of Colorado at Boulder regarding their green labs efforts. Links to the report will be emailed to the listserv. Discussed possible incentive program to encourage participation in such efforts at UNC. Proposed that incentives could be based on lowering the required percentage contribution to the university from research lab grant funds. Administrative details on how that might be arranged currently unclear.