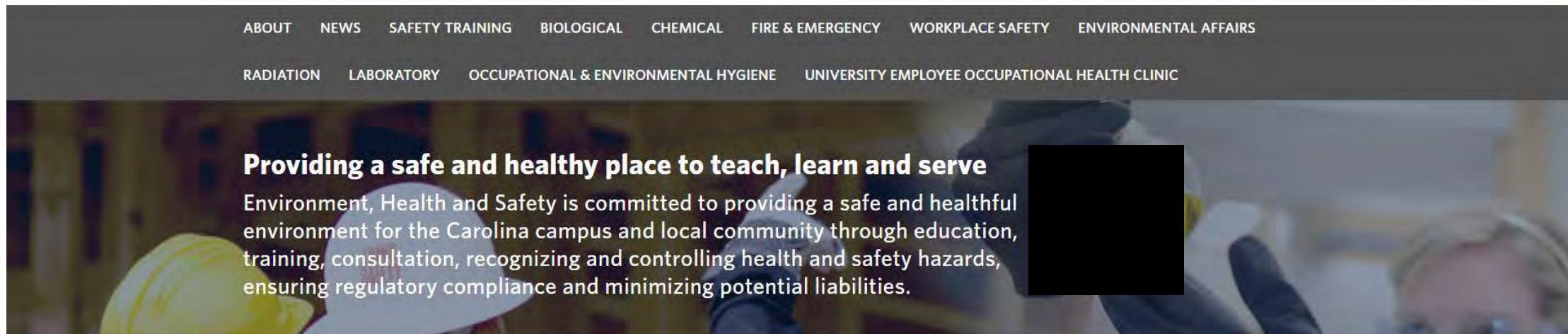


Quick Supervisor HMP PPE Walkthrough

A guide to compliance


Start at ehs.unc.edu

Log into the HMP Portal found on the UNC EHS Website by clicking the **EHS Applications and Compliance Portal** button. Select **Hazards Management Plan**.



Log in to the HMP portal

← → ↻ ehs.cloudapps.unc.edu/HMP/

 **ENVIRONMENT, HEALTH AND SAFETY**
University of North Carolina at Chapel Hill

HMP
Last Updated: Jan 16, 2020, 3:58 PM

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Hazardous Management Plan Login

Onyen:

Password:

This is a University system intended for University purposes only. The University reserves the right to monitor the use of this system, as required, to ensure its stability, availability, and security.

For those departments that are NOT currently using the University ONYEN(sm) Services you will need to visit <http://onyen.unc.edu> to have an ONYEN created. Once on this page click on "Create an ONYEN" and follow the instructions. Once you have created your ONYEN you will be able to access this and other University Web services in the future using your ONYEN.

Password not being accepted for your Onyen? Please check [here](#) for more information about ITS' password expiration policy.

Please visit <http://onyen.unc.edu> for additional information concerning your Onyen.

Environment, Health & Safety | 1120 Estes Drive Extension, CB#1650 | Chapel Hill, NC 27599
Phone 919-962-5507 | Fax 919-962-0227 | [Department Email Contact](#)

Copyright © 2020 University of North Carolina at Chapel Hill | **Unauthorized access to this system is prohibited**

-Log in by entering your ONYEN and password

Select update on plans in progress

The screenshot shows a web browser window with the URL `ehs.cloudapps.unc.edu/HMP/Controller`. The header includes the University of North Carolina at Chapel Hill logo, the text "ENVIRONMENT, HEALTH AND SAFETY", and "HMP" with a timestamp "Last Updated: Jan 16, 2020, 3:58 PM". A navigation bar contains links for "about ehs", "committees", "emergencies", "factsheets", "forms", "help", "injuries", "sitemap", and "ehs home". The main heading is "Hazardous Management Plan". On the left, a blue sidebar menu lists "Hazardous Management Plan", "Main Menu", "Select Work Unit Supervisor", "Archived HMP(s)", "Comments / Suggestions", and "Logout". A large black rectangular redaction covers the main content area of the page. An arrow points from the text on the right to this redacted area.

The list of accessible HMPs for a supervisor will be seen here. Click on update on the current HMP (marked **plans in process**) to access and make any necessary changes.

Final Step

Hazardous Management Plan Personal Protective Equipment Assessment

Work Unit (number):



Please select on Worker(s) and click on Update PPE to add or update required PPE Assessment.

	Head Hazards	Hand Hazards	Full Body Hazards	Eye and Face Hazards	Foot Hazards	Sign Off / Verified
<input type="checkbox"/> Select All Users(s)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="text"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Print PPE Sign Off

-Click [PPE Hazard Assessment](#) (Green hard hat button)

-You will arrive at the screen shown to the left

-Click the link titled "[Print PPE Sign Off](#)" for every employee that needs it

-Go over the document and required PPE with the employee. Both employee and supervisor then sign the document

-Return the Original Copy to EHS and keep a copy for your files as well

-Select Sign off/Verified to submit HMP for approval