

MEMORANDUM

TO: Business Managers

FROM: Anna Wu
Associate Vice Chancellor for Facilities Services

DATE: February 15, 2018

SUBJECT: Service and Repair Rate Schedule FY 2018-19

Facilities Services' billing rates are adjusted annually effective with the end of the June billing cycle. The materials and contract rates will remain unchanged. The labor and fixed charge billing rate changes are shown in Attachments A and B of the Facilities Services [Fiscal Year Rates](#). Of note, the overtime billing rate will remain unchanged at a 20% mark-up over the standard shop billing rate. Please share this information with the appropriate personnel in your department.

Please contact Sam Veraldi at 919-962-6915 or Anna Wu at 919-962-0761 with any questions.

Attachment A

**Facilities Services Billing Rates
Effective FY2018-2019**

Interdepartmental Fees and Charges Billing Request	2017-18	2018-19	Dollar Increase	Percentage Increase
<u>Maintenance & Construction Rates</u>				
Materials *	10%	10%	-	0%
Contract (<\$300K) *	4%	4%	-	0%
Contract (Between \$300-500K) *	3%	3%	-	0%
Contract (>\$500K) *	2%	2%	-	0%
Project PM and Design Rate*	Not implemented yet - Project Document	Not implemented yet - Project Document	-	0%
Fixed Price Construction and Design	(Not implemented yet, approved in 06-07)		-	0%
<u>Revised Burdened Hourly Labor Rate (Detailed Shop Rates in Attachment B)</u>				
Regular Shop Labor Rate	\$38.00 -\$60.00	\$41.00 -\$63.00	Rate dependent on shop	
Interior Design Services *	\$88.00	\$93.00	\$5.00	6%
Architectural & Engineering Services *	\$96.00	\$109.00	\$13.00	14%
Project Management *	\$101.00	\$108.00	\$7.00	7%
Contract Administration *	\$66.00	\$70.00	\$4.00	6%
Housekeeping/Moving Crew	\$38.00	\$41.00	\$3.00	8%
Overtime Rates	Standard Labor Rate Increased by 20%	Standard Labor Rate Increased by 20%		0%
<u>Keys (Fixed Cost)</u>				
CUT CONVENTIONAL KEY	\$3.50	\$3.50	\$0.00	0%
REPROGRAM INTELLIKEY	\$4.20	\$4.30	\$0.10	2%
DOGGING KEY	\$7.60	\$7.80	\$0.20	3%
NEW INTELLIKEY	\$37.70	\$38.50	\$0.80	2%
RED KEY TAG	\$1.20	\$1.30	\$0.10	8%
SMALL KEY RING	\$1.40	\$1.50	\$0.10	7%
MEDIUM KEY RING	\$2.40	\$2.50	\$0.10	4%
LARGE KEY RING	\$3.10	\$3.20	\$0.10	3%
SPECIAL PRE-CUT KEY	\$12.80	\$13.10	\$0.30	2%
<u>Signs (Fixed Cost)</u>				
ONE SIDED 12" x 18" EXTERIOR SIGN	\$57.50	\$58.70	\$1.20	2%
TWO SIDED 12" x 18" EXTERIOR SIGN	\$86.30	\$88.10	\$1.80	2%
ONE SIDED 18" x 24" EXTERIOR SIGN	\$76.70	\$78.30	\$1.60	2%
TWO SIDED 18" x 24" EXTERIOR SIGN	\$114.90	\$117.20	\$2.30	2%
ONE SIDED 24" x 24" EXTERIOR SIGN	\$95.80	\$97.80	\$2.00	2%
TWO SIDED 24" x 24" EXTERIOR SIGN	\$143.50	\$146.40	\$2.90	2%
DESK NAMEPLATE WITH WALNUT STAND	\$28.80	\$29.40	\$0.60	2%
2"x8" INTERIOR ADA SIGN	\$47.80	\$48.80	\$1.00	2%
8"x8" INTERIOR ADA SIGN	\$67.10	\$68.50	\$1.40	2%
12"x12" INTERIOR ADA SIGN	\$95.80	\$97.80	\$2.00	2%
PIN STYLE ID BADGE (1"x3")	\$6.60	\$6.70	\$0.10	2%

Attachment A

**Facilities Services Billing Rates
Effective FY2018-2019**

Interdepartmental Fees and Charges Billing Request	2017-18	2018-19	Dollar Increase	Percentage Increase
CUSTOM SIGN	Computer Graphics Pricing Guide	Computer Graphics Pricing Guide	N/A	N/A
PLASTIC BLANK FOR INTERIOR SIGN	\$0.18	\$0.19	\$0.01	6%
INTERIOR SIGN LETTERING	\$0.57	\$0.59	\$0.02	4%
SLIDE TYPE WALL MOUNT FRAME - INTERIOR SIGN	\$15.30	\$15.60	\$0.30	2%
Pest/Elevator Contract Recovery (Plus Overhead)				

Pest	Contract Plus 4%	Contract Plus 4%	\$0.00	0%
Elevator	Contract Plus 4%	Contract Plus 4%	\$0.00	0%
	Rate dependent on contract	Rate dependent on contract	Unchanged	0%
Dumpster Pick-up Every other week	\$94/month	\$94/month	\$0.00	0%
Dumpster Pick-up 1x per week	\$187/month	\$188/month	\$1.00	1%
Dumpster Pick-up 2x per week	\$373/month	\$375/month	\$2.00	1%
Dumpster Pick-up 3x per week	\$559/month	\$563/month	\$4.00	1%
Dumpster Pick-up 4x per week	\$746/month	\$750/month	\$4.00	1%
Dumpster Pick-up 5x per week	\$932/month	\$938/month	\$6.00	1%
Dumpster Pick-up 6x per week	\$1118/month	\$1125/month	\$7.00	1%
Compactor Pick-up Every other week	\$147/month	\$148/month	\$1.00	1%
Compactor Pick-up 1x per week	\$293/month	\$295/month	\$2.00	1%
Compactor Pick-up 2x per week	\$586/month	\$590/month	\$4.00	1%
Compactor Pick-up 3x per week	\$879/month	\$884/month	\$5.00	1%
Compactor Pick-up 4x per week	\$1171/month	\$1179/month	\$8.00	1%
Compactor Pick-up 5x per week	\$1464/month	\$1473/month	\$9.00	1%
Compactor Pick-up 6x per week	\$1757/month	\$1768/month	\$11.00	1%
Roll-off Trash Compactor - Monthly Rental	\$66/month	\$62/month	(\$4.00)	-6%
Roll-off Trash Compactor - Per Haul Rate	\$727.00	\$677.00	(\$50.00)	-7%
Roll-off Cardboard Compactor - Monthly Rental	\$66/month	\$62/month	(\$4.00)	-6%
Roll-off Cardboard Compactor - Per Haul Rate	\$291.00	\$271.00	(\$20.00)	-7%
Split-body Compactor - Monthly Rental	\$138/month	\$129/month	(\$9.00)	-7%
Split-body Compactor -Per Haul Rate	\$485.00	\$452.00	(\$33.00)	-7%
Open-top Permanent - Monthly Rental	\$25/month	\$25/month	\$0.00	0%
Open-top Trash - Per Haul Rate	\$436.00	\$406.00	(\$30.00)	-7%
Open-top Recycling- Per Haul Rate	\$364.00	\$339.00	(\$25.00)	-7%
Open-top Temporary - Delivery Fee	\$25.00	\$25.00	\$0.00	0%
Confidential Paper pick-up	\$10/box	Contract Plus 4%	N/A	N/A
Food Waste - Composting	Cost Plus 4%	Cost Plus 4%	Unchanged	0%
Animal Bedding	Cost Plus 4%	Cost Plus 4%	Unchanged	0%

Attachment A

**Facilities Services Billing Rates
Effective FY2018-2019**

Interdepartmental Fees and Charges Billing Request	2017-18	2018-19	Dollar Increase	Percentage Increase
Indoor Recycling - no trash service	Fixed Cost Agreement (Property Office)	Fixed Cost Agreement (Property Office)	Unchanged	0%
Outdoor Recycling - no trash service	Fixed Cost Agreement (Property Office)	Fixed Cost Agreement (Property Office)	Unchanged	0%
Green Events	Rate dependent on event	Rate dependent on event	Unchanged	0%
Garage Labor Rate (Grounds Eq. Facility)	minimum 1/2 hour	minimum 1/2 hour	Rate dependent on shop	
Motor Fleet Garage Rate	\$34.00	\$34.00	\$0.00	0.00%
Materials	Cost plus 12% Ovhd	Cost plus 12% Ovhd	\$0.00	0%
Oil Change (Fixed Price)	\$32.00	\$32.00	\$0.00	0%
Synthetic Oil Change (Fixed Price)	\$46.00	\$46.00	\$0.00	0%
State Emissions Inspections (Fixed Price)	\$30.00	\$30.00	Rate dependent on State Mandated	
Non-Emissions Safety Inspection (Fixed Price - Pass through)	\$13.60	\$13.60	Rate dependent on State Mandated Price	
Mount and Balance/ tire (Fixed Price)	\$14.43	\$14.43	\$0.00	0%
Shop supplies charge (not charged on fixed price work)	\$0 - 200 - \$2.00	\$0 - 200 - \$2.00	\$0	0%
	\$200 - 400 - \$4.00	\$200 - 400 - \$4.00		
	\$400 - 600 - \$6.00	\$400 - 600 - \$6.00		
	\$600 - 800 - \$8.00	\$600 - 800 - \$8.00		
	>\$800 - \$10.00	>\$800 - \$10.00		
Fuel/Diesel	State Contract cost/gallon plus 13 cents /gallon	State Contract cost/gallon plus 13 cents /gallon	Rate dependent on State Contract Price	
<u>Motor Fleet Rates (Fixed Cost)</u>				
Compact Sedan	\$35/month plus \$.27/mile	\$35/month plus \$.27/mile	Rate dependent on Motor Fleet Management Rates	
Mid-size Sedan	\$35/month plus \$.29 to \$.30/mile	\$35/month plus \$.29 to \$.30/mile		
Full-size Sedan	\$35/month plus \$.38 to \$.42/mile	\$35/month plus \$.38 to \$.42/mile		
Large Sedan	\$35/month plus \$.39/mile	\$35/month plus \$.39/mile		
Mid-size Passenger	\$35/month plus \$.33/mile	\$35/month plus \$.33/mile		
<u>Other Miscellaneous</u>				
-20 Freezer Late Charge	\$100 per week (weeks 1-4) \$200 per week (5-8) \$400 per week (>8)	\$100 per week (weeks 1-4) \$200 per week (5-8) \$400 per week (>8)	Unchanged	
-80 Freezer Late Charge	\$225 per week (weeks 1-4) \$550 per week (5-8) \$1100 per week (>8)	\$225 per week (weeks 1-4) \$550 per week (5-8) \$1100 per week (>8)	Unchanged	
Freezer Loaner	No Weekly Material Charge while UNC Shop is repairing your freezer	No Weekly Material Charge while UNC Shop is repairing your freezer	Unchanged	

Attachment A

**Facilities Services Billing Rates
Effective FY2018-2019**

Interdepartmental Fees and Charges Billing Request	2017-18	2018-19	Dollar Increase	Percentage Increase
Late Fee on A/R over 60 days old	1% per month on balance over 60 days	1% per month on balance over 60 days	Unchanged	0%
Replacement of Historic Trees	\$150 per inch at diameter at Breast Height (DBH)	\$150 per inch at diameter at Breast Height (DBH)	Unchanged	0%
Fencing for Events in Quad	\$0.5 per linear feet (min charge \$50)	\$0.5 per linear feet (min charge \$50)	Unchanged	0%

* Business Model Under Study

Attachment B

Facilities Services Billing Rates
Effective FY2018-2019

Shop	Shop Name	2018-19 Final Rates	OT Rate 20% Premium
245101	(102) AUXILIARY EQUIPMENT	\$ 56.00	\$ 68.00
245102	(103) CONTROLS	\$ 63.00	\$ 76.00
245103	(105) DDC - DIRECT DIGITAL CONTROLS	\$ 63.00	\$ 76.00
245104	(110) REFRIGERATION	\$ 61.00	\$ 74.00
247100	(111) ENERGY MANAGEMENT	\$ 77.00	\$ 93.00
245500	(112) EMCS	\$ 53.00	\$ 64.00
242042	(242) HOUSEKEEPING TRAINING	\$ 41.00	\$ 50.00
248401	(422) GROUNDS GARAGE	\$ 51.00	\$ 62.00
248400	(423) FACILITIES GARAGE	\$ 55.00	\$ 66.00
244002	(424) FORESTER SERVICES	\$ 46.00	\$ 56.00
244003	(425) LANDSCAPE MAINTENANCE - NORTH CAMPUS	\$ 41.00	\$ 50.00
244004	(426) LANDSCAPE INSTALLATION	\$ 46.00	\$ 56.00
244005	(427) LANDSCAPE MAINTENANCE -HOUSING/PKNG LOTS	\$ 43.00	\$ 52.00
244006	(428) GROUNDS HOUSING	\$ 43.00	\$ 52.00
245302	(501) LIFE SAFETY AND ELECTRONICS / GENERATOR	\$ 62.00	\$ 75.00
245303	(504) ACCESS CONTROLS - HARDWARE	\$ 57.00	\$ 69.00
246201	(505) PLUMBING	\$ 58.00	\$ 70.00
246202	(506) CARPENTRY	\$ 57.00	\$ 69.00
246203	(507) ELECTRICAL	\$ 60.00	\$ 72.00
246204	(509) SHEETMETAL	\$ 58.00	\$ 70.00
246205	(511) SMALL JOBS	\$ 58.00	\$ 70.00
245206	(512) INSULATION SHOP	\$ 52.00	\$ 63.00
246206	(513) PAINTING	\$ 57.00	\$ 69.00
246002	(516) CONTRACT ADMINISTRATION	\$ 70.00	\$ 84.00
245200	(519) CAMPUS MAINTENANCE	\$ 84.00	\$ 101.00
246207	(520) SIGN SHOP	\$ 60.00	\$ 72.00
245205	(523) MASONRY	\$ 54.00	\$ 65.00
246001	(524) PROJECT MANAGEMENT	\$ 107.00	\$ 129.00
246100	(526) DESIGN SERVICES	\$ 108.00	\$ 130.00
246101	(527) INTERIOR DESIGN SERVICES	\$ 93.00	\$ 112.00
245204	(560) STUDENT ACTIVITY CENTER	\$ 54.00	\$ 65.00
245201	(562) CAMPUS MAINT - PLUMBING	\$ 54.00	\$ 65.00
245202	(563) CAMPUS MAINT - CARPENTRY	\$ 52.00	\$ 63.00
245203	(564) CAMPUS MAINT - ELECTRICAL	\$ 56.00	\$ 68.00
245320	(573) LIFE SAFETY - 2ND SHIFT	\$ 61.00	\$ 74.00
245120	(574) HVAC-2ND SHIFT	\$ 55.00	\$ 66.00
245220	(579) CAMPUS MAINT-2ND SHIFT	\$ 55.00	\$ 66.00
245404	(590) HOUSING SUPPORT DEPUTY SUPR	\$ 42.00	\$ 51.00
245405	(591) HOUSING SUPPORT CARPENTRY	\$ 46.00	\$ 56.00
245406	(592) HOUSING SUPPORT HVAC	\$ 49.00	\$ 59.00
245409	(595) HOUSING SUPPORT NORTH CAMPUS MAINTENANCE	\$ 44.00	\$ 53.00
245410	(596) HOUSING SUPPORT SOUTH CAMPUS MAINTENANCE	\$ 44.00	\$ 53.00
245411	(597) HOUSING SUPPT ELECTRICAL SHOP	\$ 49.00	\$ 59.00
245412	(598) HOUSING SUPPT PAINT SHOP	\$ 44.00	\$ 53.00
245413	(599) HOUSING SUPPT LOCKSMITH SHOP	\$ 45.00	\$ 54.00
Bldg Shops	SHOP ASSISTANT - BUILDING TRADES	\$ 46.00	\$ 56.00
Mech Shops	SHOP ASSISTANT - MECHNICAL TRADES	\$ 49.00	\$ 59.00