

MEMORANDUM

TO: Business Managers

FROM: Anna Wu, Associate Vice Chancellor for Facilities Services

DATE: July 18, 2019

SUBJECT: Service and Repair Rate Schedule FY 2019-2020

Facilities Services billing rates are adjusted annually effective with the end of the June billing cycle. The materials and contract rates will remain unchanged. The overtime billing rate will also remain unchanged at a 20% markup over the standard shop billing rate. The labor and fixed charge billing rate changes are shown in Attachments A and B of the Facilities Services Fiscal Year Rates.

Please note that Facilities Services will be transitioning some labor rates from the current hourly rate structure to a percentage-based model effective Sept. 1. The new rate model will apply to project management, architectural and engineering services, interior design services, and contract administration. This new structure will more appropriately reflect the costs associated with these services and is consistent with peer universities and industry practices. Facilities Services will be meeting with campus stakeholders in August to provide an overview of the new rate structure and to address questions or concerns.

Please share this information with the appropriate personnel in your department. Please contact Anna Wu at [annaw@fac.unc.edu](mailto:annaw@fac.unc.edu) or Carly Perin at [carly.perin@unc.edu](mailto:carly.perin@unc.edu) with any questions.

## Attachment A

Facilities Services Billing Rates  
Effective FY2019-2020

Interdepartmental Fees and Charges Billing Request	2018-19	2019-20	Dollar Increase	Percentage Increase
<b><u>Maintenance &amp; Construction Rates</u></b>				
Materials *	10%	10%	-	-
Contract (<\$300K) *	4%	4%	-	-
Contract (Between \$300-500K) *	3%	3%	-	-
Contract (>\$500K) *	2%	2%	-	-
<b><u>Revised Burdened Hourly Labor Rate (Detailed Shop Rates in Attachment B)</u></b>				
Regular Shop Labor Rate	\$41.00 -\$63.00	\$46.00 -\$68.00	Rate dependent on shop	
Housekeeping/Moving Crew	\$41.00	\$52.00	\$11.00	27%
Overtime Rates	Standard Labor Rate Increased by 20%	Standard Labor Rate Increased by 20%		
Interior Design Services (effective through Aug 31, 2019)	\$93.00	\$89.00	(\$4.00)	-4%
Architectural & Engineering Services (effective through Aug 31, 2019)	\$109.00	\$112.00	\$3.00	3%
Project Management (effective through Aug 31, 2019)	\$108.00	\$112.00	\$4.00	4%
Contract Administration (effective through Aug 31, 2019)	\$70.00	\$76.00	\$6.00	9%
Capital Projects (over \$500,000) PM Fee (effective through Aug 31, 2019)	1%	1%	\$0.00	0%
Capital Projects (over \$500,000) CM Fee (effective through Aug 31, 2019)	1%	1%	\$0.00	0%
Capital Projects (over \$500,000) Open Space Fee	0.5%	0.5%		0%
Capital Projects (over \$500,000) Utilities Fee	3%	3%		0%
<b><u>Keys (Fixed Cost)</u></b>				
CUT CONVENTIONAL KEY	\$3.50	\$3.60	\$0.10	3%
REPROGRAM INTELLIKEY	\$4.30	\$4.40	\$0.10	2%
DOGGING KEY	\$7.80	\$8.00	\$0.20	3%
NEW INTELLIKEY	\$38.50	\$39.60	\$1.10	3%
RED KEY TAG	\$1.30	\$1.30	\$0.00	0%
SMALL KEY RING	\$1.50	\$1.50	\$0.00	0%
MEDIUM KEY RING	\$2.50	\$2.60	\$0.10	4%
LARGE KEY RING	\$3.20	\$3.30	\$0.10	3%
SPECIAL PRE-CUT KEY	\$13.10	\$13.50	\$0.40	3%
<b><u>Signs (Fixed Cost)</u></b>				
ONE SIDED 12" x 18" EXTERIOR SIGN	\$58.70	\$60.40	\$1.70	3%
TWO SIDED 12" x 18" EXTERIOR SIGN	\$88.10	\$90.60	\$2.50	3%
ONE SIDED 18" x 24" EXTERIOR SIGN	\$78.30	\$80.50	\$2.20	3%
TWO SIDED 18" x 24" EXTERIOR SIGN	\$117.20	\$120.50	\$3.30	3%

## Attachment A

Facilities Services Billing Rates  
Effective FY2019-2020

Interdepartmental Fees and Charges Billing Request	2018-19	2019-20	Dollar Increase	Percentage Increase
ONE SIDED 24" x 24" EXTERIOR SIGN	\$97.80	\$100.60	\$2.80	3%
TWO SIDED 24" x 24" EXTERIOR SIGN	\$146.40	\$150.50	\$4.10	3%
DESK NAMEPLATE WITH WALNUT STAND	\$29.40	\$30.30	\$0.90	3%
2"x8" INTERIOR ADA SIGN	\$48.80	\$50.20	\$1.40	3%
8"x8" INTERIOR ADA SIGN	\$68.50	\$70.50	\$2.00	3%
12"x12" INTERIOR ADA SIGN	\$97.80	\$100.60	\$2.80	3%
PIN STYLE ID BADGE (1"x3")	\$6.70	\$6.90	\$0.20	3%
CUSTOM SIGN	Computer Graphics Pricing Guide	Computer Graphics Pricing Guide	N/A	N/A
PLASTIC BLANK FOR INTERIOR SIGN	\$0.19	\$0.20	\$0.01	5%
INTERIOR SIGN LETTERING	\$0.59	\$0.61	\$0.02	3%
SLIDE TYPE WALL MOUNT FRAME - INTERIOR SIGN	\$15.60	\$16.10	\$0.50	3%
<b><u>Pest/Elevator Contract Recovery (Plus Overhead)</u></b>				

Pest	<b>Contract Plus 4%</b>	<b>Contract Plus 4%</b>	\$0.00	0%
Elevator	<b>Contract Plus 4%</b>	<b>Contract Plus 4%</b>	\$0.00	0%
OWRR Programs	<b>Rate dependent on contract</b>	<b>Rate dependent on contract</b>	Unchanged	0%
Dumpster Pick-up Every other week	\$94/month	\$103/month	\$9.00	10%
Dumpster Pick-up 1x per week	\$188/month	\$205/month	\$17.00	9%
Dumpster Pick-up 2x per week	\$375/month	\$410/month	\$35.00	9%
Dumpster Pick-up 3x per week	\$563/month	\$615/month	\$52.00	9%
Dumpster Pick-up 4x per week	\$750/month	\$819/month	\$69.00	9%
Dumpster Pick-up 5x per week	\$938/month	\$1024/month	\$86.00	9%
Dumpster Pick-up 6x per week	\$1125/month	\$1229/month	\$104.00	9%
Compactor Pick-up Every other week	\$148/month	\$161/month	\$13.00	9%
Compactor Pick-up 1x per week	\$295/month	\$322/month	\$27.00	9%
Compactor Pick-up 2x per week	\$590/month	\$644/month	\$54.00	9%
Compactor Pick-up 3x per week	\$884/month	\$0966/month	\$82.00	9%
Compactor Pick-up 4x per week	\$1179/month	\$1287/month	\$108.00	9%
Compactor Pick-up 5x per week	\$1473/month	\$1609/month	\$136.00	9%
Compactor Pick-up 6x per week	\$1768/month	\$1931/month	\$163.00	9%
Roll-off Trash Compactor - Monthly Rental	\$62/month	\$65/month	\$3.00	5%
Roll-off Trash Compactor - Per Haul Rate	\$677.00	\$715.00	\$38.00	6%
Roll-off Cardboard Compactor - Monthly Rental	\$62/month	\$65/month	\$3.00	5%
Roll-off Cardboard Compactor - Per Haul Rate	\$271.00	\$286.00	\$15.00	6%
Split-body Compactor - Monthly Rental	\$129/month	\$136/month	\$7.00	5%
Split-body Compactor -Per Haul Rate	\$452.00	\$477.00	\$25.00	6%

Attachment A

Facilities Services Billing Rates  
Effective FY2019-2020

Interdepartmental Fees and Charges Billing Request	2018-19	2019-20	Dollar Increase	Percentage Increase
Open-top Permanent - Monthly Rental	\$25/month	\$25/month	\$0.00	0%
Open-top Trash - Per Haul Rate	\$406.00	\$429.00	\$23.00	6%
Open-top Recycling- Per Haul Rate	\$339.00	\$358.00	\$19.00	6%
Open-top Temporary - Delivery Fee	\$25.00	\$25.00	\$0.00	0%
Confidential Paper pick-up	Contract Plus 4%	Contract Plus 4%	Unchanged	0%
Food Waste - Composting	Cost Plus 4%	Cost Plus 4%	Unchanged	0%
Animal Bedding	Cost Plus 4%	Cost Plus 4%	Unchanged	0%
Indoor Recycling - no trash service	Fixed Cost Agreement (Property Office)	Fixed Cost Agreement (Property Office)	Unchanged	0%
Outdoor Recycling - no trash service	Fixed Cost Agreement (Property Office)	Fixed Cost Agreement (Property Office)	Unchanged	0%
Green Events	Rate dependent on event	Rate dependent on event	Unchanged	0%
Garage Labor Rate (Grounds Eq. Facility)	Rate dependent on shop	Rate dependent on shop	-	-
Motor Fleet Garage Rate	\$34.00	\$34.00	\$0.00	0.00%
Materials	Cost plus 12% Ovhd	Cost plus 12% Ovhd	\$0.00	0%
Oil Change (Fixed Price)	\$32.00	\$32.00	\$0.00	0%
Synthetic Oil Change (Fixed Price)	\$46.00	\$46.00	\$0.00	0%
State Emissions Inspections (Fixed Price)	\$30.00	\$30.00	Rate dependent on State Mandated	
Non-Emissions Safety Inspection (Fixed Price - Pass through)	\$13.60	\$13.60	Rate dependent on State Mandated Price	
Mount and Balance/ tire (Fixed Price)	\$14.43	\$14.43	\$0.00	0%
Shop supplies charge (not charged on fixed price work)	\$0 - 200 - \$2.00	\$0 - 200 - \$2.00	\$0	0%
	\$200 - 400 - \$4.00	\$200 - 400 - \$4.00		
	\$400 - 600 - \$6.00	\$400 - 600 - \$6.00		
	\$600 - 800 - \$8.00	\$600 - 800 - \$8.00		
	>\$800 - \$10.00	>\$800 - \$10.00		
Fuel/Diesel	State Contract cost/gallon plus 13 cents /gallon	State Contract cost/gallon plus 13 cents /gallon	Rate dependent on State Contract Price	
<b>Motor Fleet Rates (Fixed Cost)</b>				
Compact Sedan	\$181.5/month plus \$.23/mile	\$181.5/month plus \$.23/mile	Rate dependent on State Contract Price	
Mid-size Sedan	\$213/month plus \$.26/mile	\$213/month plus \$.26/mile		
Full-size Sedan	\$223.5/month plus \$.26mile	\$223.5/month plus \$.26mile		
Pickup- Light to Heavy Duty	\$318-\$601.50/month plus \$.36-\$.63/mile	\$318-\$601.50/month plus \$.36-\$.63/mile		
SUV- Compact to Extra Large	\$265.50-\$570/month plus \$.31-\$.60/mile	\$265.50-\$570/month plus \$.31-\$.60/mile		
Van- Light Duty to Extra Large	\$318-\$465/month plus \$.36-\$.50/mile	\$318-\$465/month plus \$.36-\$.50/mile		
<b>Other Miscellaneous</b>				

**Attachment A**

**Facilities Services Billing Rates  
Effective FY2019-2020**

<b>Interdepartmental Fees and Charges Billing Request</b>	<b>2018-19</b>	<b>2019-20</b>	<b>Dollar Increase</b>	<b>Percentage Increase</b>
-20 Freezer Late Charge	\$100 per week (weeks 1-4) \$200 per week (5-8) \$400 per week (>8)	\$100 per week (weeks 1-4) \$200 per week (5-8) \$400 per week (>8)	Unchanged	
-80 Freezer Late Charge	\$225 per week (weeks 1-4) \$550 per week (5-8) \$1100 per week (>8)	\$225 per week (weeks 1-4) \$550 per week (5-8) \$1100 per week (>8)	Unchanged	
Freezer Loaner	No Weekly Material Charge while UNC Shop is repairing your freezer	No Weekly Material Charge while UNC Shop is repairing your freezer	Unchanged	
Late Fee on A/R over 60 days old	1% per month on balance over 60 days	1% per month on balance over 60 days	Unchanged	0%
Replacement of Historic Trees	\$150 per inch at diameter at Breast Height (DBH)	\$150 per inch at diameter at Breast Height (DBH)	Unchanged	0%
Fencing for Events in Quad	\$0.5 per linear feet (min charge \$50)	\$0.5 per linear feet (min charge \$50)	Unchanged	0%

## Attachment B

Facilities Services Billing Rates  
Effective FY2019-2020

Shop	Shop Name	2019-20 Final Rates	OT Rate 20% Premium
242003	(203) HOUSEKEEPING SUPPORT SVCS ZONE 203	\$ 36.00	\$ 44.00
242042	(242) HOUSEKEEPING TRAINING	\$ 52.00	\$ 63.00
243001	PROJECT MANAGEMENT	\$ 112.00	\$ 135.00
243002	INTERIOR DESIGN	\$ 89.00	\$ 107.00
243003	DESIGN SERVICES	\$ 112.00	\$ 135.00
243100	Facilities Planning	\$ 112.00	\$ 135.00
243200	Interior Design	\$ 89.00	\$ 107.00
243300	Design Services	\$ 112.00	\$ 135.00
244001	(421) GROUNDS LANDSCAPE MAINTENANCE	\$ 48.00	\$ 58.00
244002	(424) FORESTER SERVICES	\$ 50.00	\$ 60.00
244003	(425) LANDSCAPE MAINTENANCE - NORTH CAMPUS	\$ 46.00	\$ 56.00
244004	(426) LANDSCAPE INSTALLATION	\$ 50.00	\$ 60.00
244005	(427) LANDSCAPE MAINTENANCE -HOUSING/PKNG LOTS	\$ 46.00	\$ 56.00
244006	(428) GROUNDS HOUSING	\$ 47.00	\$ 57.00
244007	GROUNDS STORMWATER	\$ 48.00	\$ 58.00
244008	GROUNDS-RIZZO	\$ 48.00	\$ 58.00
245101	(102) AUXILIARY EQUIPMENT	\$ 60.00	\$ 72.00
245102	(103) CONTROLS	\$ 69.00	\$ 83.00
245103	(105) DDC - DIRECT DIGITAL CONTROLS	\$ 70.00	\$ 84.00
245104	(110) REFRIGERATION	\$ 65.00	\$ 78.00
245120	(574) HVAC-2ND SHIFT	\$ 57.00	\$ 69.00
245200	(519) CAMPUS MAINTENANCE	\$ 89.00	\$ 107.00
245201	(562) CAMPUS MAINT - PLUMBING	\$ 60.00	\$ 72.00
245202	(563) CAMPUS MAINT - CARPENTRY	\$ 56.00	\$ 68.00
245203	(564) CAMPUS MAINT - ELECTRICAL	\$ 61.00	\$ 74.00
245204	(560) STUDENT ACTIVITY CENTER	\$ 58.00	\$ 70.00
245205	(523) MASONRY	\$ 59.00	\$ 71.00
245206	(512) INSULATION SHOP	\$ 57.00	\$ 69.00
245207	CAMPUS MAINT - EXTERIORS	\$ 63.00	\$ 76.00
245220	(579) CAMPUS MAINT-2ND SHIFT	\$ 59.00	\$ 71.00
245300	(503) LIFE SAFETY SERVICES	\$ 68.00	\$ 82.00
245302	(501) LIFE SAFETY AND ELECTRONICS / GENERATOR	\$ 68.00	\$ 82.00
245303	(504) ACCESS CONTROLS - HARDWARE	\$ 60.00	\$ 72.00
245320	(573) LIFE SAFETY - 2ND SHIFT	\$ 65.00	\$ 78.00
245404	(590) HOUSING SUPPORT DEPUTY SUPR	\$ 45.00	\$ 54.00
245405	(591) HOUSING SUPPORT CARPENTRY	\$ 46.00	\$ 56.00
245406	(592) HOUSING SUPPORT HVAC	\$ 51.00	\$ 62.00
245408	(594) HOUSING SUPPT NORTH SHOP	\$ 45.00	\$ 54.00
245409	(595) HOUSING SUPPORT NORTH CAMPUS MAINTENANCE	\$ 45.00	\$ 54.00
245410	(596) HOUSING SUPPORT SOUTH CAMPUS MAINTENANCE	\$ 46.00	\$ 56.00
245411	(597) HOUSING SUPPT ELECTRICAL SHOP	\$ 51.00	\$ 62.00
Capital Projects (over \$500,000)	(598) HOUSING SUPPT PAINT SHOP	\$ 45.00	\$ 54.00
Capital Project	(599) HOUSING SUPPT LOCKSMITH SHOP	\$ 47.00	\$ 57.00
245500	(112) EMCS	\$ 57.00	\$ 69.00
245501	EMCS-CONTROLS	\$ 57.00	\$ 69.00
245502	EMCS-DDC PROG MGT	\$ 57.00	\$ 69.00
246000	(528) DESIGN & CONSTRUCTION SERVICES	\$ 112.00	\$ 135.00
246001	(524) PROJECT MANAGEMENT	\$ 112.00	\$ 135.00
246002	(516) CONTRACT ADMINISTRATION	\$ 76.00	\$ 92.00
246100	(526) DESIGN SERVICES	\$ 112.00	\$ 135.00
246101	(527) INTERIOR DESIGN SERVICES	\$ 89.00	\$ 107.00

**Attachment B**

**Facilities Services Billing Rates  
Effective FY2019-2020**

Shop	Shop Name	2019-20 Final Rates	OT Rate 20% Premium
246201	(505) PLUMBING	\$ 59.00	\$ 71.00
246202	(506) CARPENTRY	\$ 58.00	\$ 70.00
246203	(507) ELECTRICAL	\$ 60.00	\$ 72.00
246204	(509) SHEETMETAL	\$ 58.00	\$ 70.00
246205	(511) SMALL JOBS	\$ 58.00	\$ 70.00
246206	(513) PAINTING	\$ 59.00	\$ 71.00
246207	(520) SIGN SHOP	\$ 61.00	\$ 74.00
247000	Engineering and Construction	\$ 112.00	\$ 135.00
247100	(111) ENERGY MANAGEMENT	\$ 75.00	\$ 90.00
247200	Facilities Engineering	\$ 112.00	\$ 135.00
248400	(423) FACILITIES GARAGE	\$ 59.00	\$ 71.00
248401	(422) GROUNDS GARAGE	\$ 61.00	\$ 74.00
Bldg Shops	SHOP ASSISTANT - BUILDING TRADES	\$ 50.00	\$ 60.00
Mech Shops	SHOP ASSISTANT - MECHANICAL TRADES	\$ 51.00	\$ 62.00