

# NOTICE TO BIDDERS

Sealed proposals will be received by The University of North Carolina at Chapel Hill, Department of Facilities Planning & Design in the Giles Horney Building, 103 Airport Drive, Chapel Hill, NC, 27599, up to 2:00 pm on April 28, 2020, for the furnishing of labor, material and equipment entering into the construction of

## Classroom Renewals Phase I: Sitterson Hall

Interior renovation of Classroom and Lobby on the Ground and First Floors of Sitterson Hall. Scope of work includes selective demolition, interior construction, plumbing, mechanical, electrical, fire alarm. Owner provided items for Contractor installation include toilet room accessories and carpet tile. Owner provided and installed AV equipment is noted on the plans for reference.

Bids will be received for Single Prime General Contract. All proposals shall be lump sum.

## **ADDITIONAL BID OPENING PROCEDURES DURING COVID-19 CRISIS**

- Bid time will be officially closed at 2:00 PM and all hand-delivered bids shall be dropped off at Giles Horney Building, in front lobby in the designated locked drop off box.
- Bidders may also submit bids via USPS/UPS/FEDEX sent to the attention of Mary Boyer. It is the bidder's responsibility to ensure that the bid arrives before the bid closing time of 2:00 PM.
- Bidders shall sign across the sealed flap on the envelope to ensure no tampering prior to the bid opening.
- Bidders who are interested in observing the bid opening via ZOOM conference shall also provide an email address on the envelope. Project Manager will then send an invitation with hyperlink via email to the ZOOM conference to all bidders who have provided an email address. Access to the Zoom conference will begin at 2:45 PM.
- Bid Openings shall occur at Giles Horney Building, Magnolia Conference Room, at 3:00 PM.
- In-person attendance at bid opening will be limited to two Design firm representatives and two UNC Facilities representatives (Project Manager & Construction Manager).

## **Pre-Bid Meeting**

A virtual pre-bid meeting will be held for all interested bidders on March 31, 2020, at 2:00 pm. The meeting will address project specific questions, issues, bidding procedures and bid forms. Photographs of the existing conditions will be distributed and reviewed during the meeting in lieu of a group tour of the site.

Zoom Meeting: <https://unc.zoom.us/j/105082680>

Meeting ID: 105 082 680

Conference Call-In Number: (855) 880-1246

Complete plans, specifications and contract documents will be available from the Designer: Lord Aeck Sargent, a Kattera Company  
Kelly Yates, AIA  
[kyates@lordaecksargent.com](mailto:kyates@lordaecksargent.com)

Documents are also available from the following plan rooms: Dodge Data & Analytics; Construction Market Data; iSqFt.

A hard copy may be obtained by those qualified as prime bidders, upon deposit of one hundred dollars (\$100) in cash or certified check to Lord Aeck Sargent. The full plan deposit will be returned to those bidders provided all documents are returned in good, usable condition within ten (10) days after the bid date.

**NOTE:** The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Building Contractor, Unlimited License.

NOTE--SINGLE PRIME CONTRACTS: Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a "general contractor" and shall be so licensed. Therefore a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. [GS87-1.1- Rules .0210](#)

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:  
Lord Aeck Sargent, a Katerra Company  
Attn: Kelly Yates, AIA  
1450 Raleigh Rd, Ste 109  
Chapel Hill, NC 27517  
(919) 913-2671

Owner:  
The University of North Carolina at Chapel Hill  
Facilities Planning and Design  
Attn: Stephen McGarry, RA, LEED AP  
103 Airport Drive  
Chapel Hill, NC 27599  
(919) 843-2087