



A-10 - PROJECT DEVELOPMENT PROCESS

Project Initiation

Upon the identification of a tentative facility need by a school, department, institute, or supportive function of the University, Facilities Planning and Design conducts an analysis of the new space and/or renovation requirements including examination of the existing space, use, and condition.

The Facilities Planning Committee reviews the proposed project to ensure that it is consistent with the goals, objectives, and priorities of the University.

A project description and cost estimate is prepared (cost estimate is verified by the State Construction Office) and evaluated by the Facilities Planning Committee and Chancellor with a decision to proceed or cancel the project.

A project budget is prepared, submitted and the project priority established for funding authorization according to the prescribed steps as outlined by the State Construction Office.

Site Selection Process

The Campus Master Plan for the University sets forth the parameters to be used in considering building sites and suggests areas on the campus that are appropriate for development. The site recommendation is reviewed for approval by the Chancellor's Buildings and Grounds Committee, the Chancellor, and the Board of Trustees.

The University has an established Campus Master Plan. Designers shall refer to this plan for specific information on the intended use and character of the buildings and other improvements on campus.

The current version, the 2019 Campus Master Plan, is located here:

<https://facilities.unc.edu/news/2019/05/30/campus-master-plan-approved-by-university-board-of-trustees/>

The Facilities Planning and Design Department will manage the site selection process which involves the approval by the Chancellor's Building and Grounds Committee and the Board of Trustees before a project is initiated and design services are sought.

Once a Designer is selected, an initial meeting is held with the Director of Facilities Planning, the Project Manager, users and designers to discuss the Campus Master Plan, building siting, massing, and design guidelines. While the site selection process has determined the general site for the building, the designer must determine the exact location on that site.

Building Removal

The removal of any building requires the approval of the UNC Board of Trustees.

Reuse of building materials in the new project must be considered. Recycling and salvage of materials must be coordinated through the project manager, OWRR, and Surplus Property.