

# Temporary Cart Requirements

Temporary carts are for excess paper volume. If you plan to clean out small amounts of paper (1-2 boxes) over a period of two weeks, please utilize your current paper recycling infrastructure.



## How to Reserve

1. Submit a service request for a temporary cart through our website: [go.unc.edu/recycling](https://go.unc.edu/recycling).
2. Once approved, your cart will be delivered in 24-48 hrs.
3. Do NOT submit a cart request on behalf of someone else.

## Guidelines

- Due to limited supply and high demand, please prioritize your clean out to take place during your assigned reservation time.
- Do NOT keep your cart in a locked room/area.
- Once filled, return cart to the original drop-off location.
- Carts cannot be delivered to upper floors if there is no elevator access.

## Accepted Materials

Journals	Office Paper
Blueprints	Junk Mail
Post-it Notes	Paperboard
Folders	Newspaper
Softcover Books	Magazines

## NOT Accepted

Cardboard
Binders
Binder Clips
Hanging Files
Plastic Sleeves
Laminated Paper
Rubber Bands
Unbagged Shredded Paper



### Questions?

[recycling@facilities.unc.edu](mailto:recycling@facilities.unc.edu)

919-962-1442



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